

Kelsey McAlister Sweeten

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Dallas, TX

Diligent and dependable working professional with over 12 years experience in customer service and sales

EXPERIENCE

Y.O. Ranch Steakhouse, Dallas, TX – Lead Bartender

March 2019 – PRESENT

- Cater to guests needs to provide a pleasant fine dining experience at the bar
- Prepare craft cocktails and other alcoholic beverages for bar guests and service bar
- Create a new cocktail each month, provide input on cocktails for a new drink menu

Houston's Restaurant, Dallas, TX – Server

June 2018 – March 2019

- Provide guests with extensive menu, and wine knowledge
- Deliver graceful tableside service to create an exceptional dining experience
- Attend to guests needs in a fast, efficient, and friendly manner

One Stop Decorating Center, Kansas City, MO – Store Lead/Design Consultant

July 2014 – May 2018

- Daily store operations, including daily monetary account reconciliation
- Monitor and track as many as 40-50 different projects and open orders at one time
- Provide personal design consultations in the showroom or at the client's home
- Use critical thinking to deliver effective and creative custom design solutions
- Measure, plan, and place orders for custom window treatments, furniture, and bedding
- Consistently meet or exceed monthly sales goals and maintain a 75% average close ratio

Johnny's Tavern Antioch, Overland Park, KS – Server/Bartender

July 2013 – November, 2015

- Order entry, cash handling, and processing credit card transactions
- Provide exceptional customer service for 5-10 table sections and large parties

Johnny's Tavern West, Lawrence, KS – Server/Bartender/Manager

February 2010 – July 2013

- Train servers and bartenders
- Supervise waitstaff and perform daily opening and closing procedures

EDUCATION

Baker University, Baldwin City, KS – Bachelor of Arts in Business Leadership

Graduated – December 2014

Kansas State University, Manhattan, KS – Interior Design/Apparel Marketing

August 2006–May 2009

Lawrence Free State High School, Lawrence, KS

Graduated – May 2006